

## MEETING MINUTES

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### A. CALL TO ORDER

Board President Smith called the Regular meeting of the Governing Board to order at 6:00 PM.

### B. ROLL CALL: Rachele Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley

Board members Haddoak, Robert, Smith, Solomon, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

### C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

### D. ADJOURN TO CLOSED SESSION

Adjourned to Closed Session at 6:01 PM.

1. Pursuant to Government Code section 54957.9: Potential Litigation: Case 23/24-04
2. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee
3. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources
4. Pursuant to Government Code Section 54957: Superintendent Evaluation: 2022-2023 End-of-Year Superintendent Update

### E. RECONVENE TO REGULAR SESSION

Board members returned to Regular Session at 7:06 PM.

### F. REPORT OUT OF CLOSED SESSION

Board President Smith announced that the Board took no action in Closed Session.

### G. PLEDGE OF ALLEGIANCE

Board President Smith led the Pledge of Allegiance.

### H. APPROVAL OF THE AGENDA

Agenda approved with amendments to Staff Reports. Section O.3. Instructional Services moved ahead of section O.2. Business Services.

Motion: Solomon / Seconded: Haddoak

Vote: 5 - 0

### I. APPROVAL OF MINUTES

1. Consideration of Approving the Minutes of the Regular Meeting of August 22, 2023

Minutes approved.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

### J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS

- Board members Robert and Solomon attended the District's parent nights hosted at several sites and enjoyed staff demonstrating and modeling phonics training for the English Learner parent community;
- Board member Solomon attended a site visit to Valencia Valley Elementary and enjoyed observing students learning and interacting in their classrooms;

- Board member Solomon attended Pico Canyon's 9/11 Patriot Day Ceremony and shared it was a special event, especially for those students with first responder/military parents who were present;
- Board member Solomon reminded and invited the public to attend the next SCV Trustees Association meeting on Monday, September 18th hosted by NSD in the Governing Board Room at 6:00 PM, where Kevin Gordon from Capitol Advisors will be a guest speaker;
- Board members Haddoak and Solomon, Dr. Hernandez, and the Mellady Marketing team met to discuss the District's advertising image moving forward. Ms. Haddoak is excited for the next round of advertisements, focusing on the Newhall story;
- Dr. Hernandez thanked the Learning Support Teachers for preparing and presenting a wonderful guide to the phonics program during the District's first parent night;
- Dr. Hernandez thanked the Old Orchard school community for coming together to support each other and for their resilience during a difficult time. We are OWL strong!
- Board President Smith acknowledged all District staff members, including the Facilities staff for helping quickly prepare temporary classrooms for the students of Old Orchard Elementary. The outpour of support from the other nine sites is a nice reminder of how the NSD family works together in times of need;
- Board President Smith held a moment of silence in honor of former Meadows student Sophia Arnhoelter who recently passed away.

#### K. PUBLIC COMMENTS

Newhall Elementary parent Rodolfo Ortiz thanked the Governing Board and Dr. Hernandez for taking the time to listen and support the academic needs of his child. Mr. Ortiz also thanked Newhall Elementary Principal Jackie Tapia for their partnership, helping ensure his child is successful in school.

#### L. CORRESPONDENCE

##### 1. Letter on Nominations for Membership of the Los Angeles County Committee on School District Organization

The LA County Committee of School District Organization is an 11-member body charged by the legislature with responsibilities in school district organization, unification, formation, boundary changes, how governing board members are elected, and the establishment and abolition of trustee areas. NSD falls under the fifth supervisorial district with Board member Solomon as the current representative and whose four-year term is up.

Board members unanimously nominated Board member Solomon to continue as representative for the fifth supervisorial district.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

##### 2. LACOE Letter: Fourth Quarter 2022-2023 Fiscal Year Results of Site Visits, Reviews, and Uniform Complaint Data

California Education Code (EC) Section 1240 requires the Los Angeles County Office of Education (LACOE) to visit schools and identify whether schools meet all requirements identified in EC 1240(c)(2)(H) pursuant to the Williams Settlement.

Newhall Elementary met all requirements for the 2022-2023 fourth quarter.

##### 3. Los Angeles County Office of Education (LACOE) 2023-2024 LCAP and Adopted Budget Approval Letter

LACOE received and completed their review of the District's LCAP and Adopted Budget for fiscal year 2023-24. The District's LCAP meets all of the criteria and is approved, along with the Adopted Budget.

**M. PUBLIC INTEREST**

**1. Facilities, Maintenance, and Operations Department Summer Project Presentation**

Director of Facilities, Maintenance, & Operations Fred Palmer presented an overview of projects completed over the summer and current projects underway.

**N. CONSENT CALENDAR**

**1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.

Board member Solomon acknowledged the Oak Hills PTA, Old Orchard Foundation, and Pledgeling Foundation for their generosity and support.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

**3. Consent Calendar- Business Services**

**i. Consideration of Approving Purchase Orders, B Warrants, and Payroll Warrants**

**ii. Consideration of Approving Gift Report #23/24-3**

**iii. Consideration of Approving District Recurring Contracts**

**iv. Consideration of Approving the Salvage/Surplus Report**

**v. Consideration of Approving Revised 2023-2024 Bell Schedule for Pico Canyon Elementary School**

**4. Consent Calendar- Human Resources**

**i. Consideration of Approving Personnel Report #23/24-04**

**O. STAFF REPORTS**

**1. Staff Reports- Student Support Services**

**i. Consideration of Approving Ratification of Child & Family Center Recurring Contract**

Executive Director of Student Support Services Gina Ramallo shared this collaboration between the District and Child & Family Center provides a school-based counseling and mental health services program for students and families.

Item approved with requested amendment.

Motion: Robert / Seconded: Haddoak

Vote: 5 - 0

**2. Staff Reports- Curriculum/Instructional Services**

**i. Conduct Public Hearing for Resolution #23/24-03 Regarding Ed Code Section 60119: Sufficient Textbooks and Instructional Materials**

The Board conducted a Public Hearing for Resolution #23/24-03 Regarding Ed Code Section 60119: Sufficient Textbooks and Instructional Materials

Public hearing opened at 7:42 PM by Board President Smith

The Board did not receive any public comments.

Public hearing closed at 7:42 PM by Board President Smith

**ii. Consideration of Adopting Resolution #23/24-03 Regarding Ed Code 60119: Sufficient Textbooks and Instructional Materials**

The Resolution certifies that funds received were expended in compliance with Ed Code 601129. This certification verifies that the District has supplied standards-based aligned instructional materials.

Item approved.

Motion: Talley / Seconded: Haddoak

Vote: 5 – 0

**iii. Consideration of Approving Pico Canyon Elementary Administrator and Staff Attendance to Solution Tree California Principals Support Network**

The Pico Canyon team will deepen their understanding and implementation of professional learning community (PLC) practices. Six full days of professional development will also be provided throughout the year.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 - 0

**iv. Consideration of Approving Oak Hills Elementary Administrator and Staff Attendance to Solution Tree California Principals Support Network**

The Oak Hills team will deepen their understanding and implementation of professional learning community (PLC) practices. Six full days of professional development will also be provided throughout the year.

Item approved.

Motion: Solomon / Seconded: Robert

Vote: 5 - 0

**v. Consideration of Approving Stevenson Ranch Administrator and Staff Attendance to Solution Tree California Principals Support Network**

The Stevenson Ranch team will deepen their understanding and implementation of professional learning community (PLC) practices. Six full days of professional development will also be provided throughout the year.

Item approved.

Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

**3. Staff Reports- Business Services**

**i. Consideration of Approving Fiscal Year 2022-2023 Unaudited Actuals Report**

Assistant Superintendent of Business Services Arik Avanesyans presented a summary of the financial transactions for Fiscal Year 2022-2023. The report will be submitted to LACOE next for review.

Item approved.

Motion: Talley / Seconded: Robert  
Vote: 5 - 0

- ii. **Consideration of Approving the 2023-2024 Consolidated Application**  
The Consolidated Application is used by the California Department of Education to distribute funds from various Federal programs. Spring data collection for the 2023-2024 application was submitted on August 29, 2023, to indicate the District requests participation in Federal programs.

Item approved.  
Motion: Solomon / Seconded: Robert  
Vote: 5 - 0

- iii. **Consideration of Approving a Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A for All District Schools Due to Tropical Storm Closure**  
The District is requesting a waiver for the time District schools were closed on August 21, 2023, due to concerns about the impact of Tropical Storm Hilary.

Item approved.  
Motion: Solomon / Seconded: Talley  
Vote: 5 - 0

- iv. **Consideration of Approving Resolution 23/24-04 Establishing District Appropriation Limits for FY 2022-2023**  
The District is within its appropriations limits.

Item approved.  
Motion: Robert / Seconded: Talley  
Vote: 5 - 0

- v. **Consideration of Approving Resolution 23/24-05 Establishing District Appropriation Limits for FY 2023-2024**  
The FY 2023-2024 GANN Limit will not be finalized until this time next year.

Item approved.  
Motion: Robert / Seconded: Haddoak  
Vote: 5 - 0

- vi. **Consideration of Approving NBS 457 FICA Alternative Plan Lost Earnings Recovery Payment**  
The District is required to participate in an alternative retirement plan for employees who do not qualify for CalPERS and CalSTRS membership. The agreement will authorize the restatement of the FICA 457 account to reflect the loss of earnings and make the plan whole by contributing a sum that equals the loss of earnings.

Item approved.  
Motion: Robert / Seconded: Haddoak  
Vote: 5 - 0

- vii. **Consideration of Approving Payment to A-Z Bus Sales for Purchase of Three Electric Buses**

On January 11, 2022, the Board approved the purchase of 3 electric school buses through A-Z Bus Sales. A-Z Bus Sales is requesting the District remit payment in lieu of grant terms completion. Once the District meets the requirements of the grant, payment will be made to the District from AQMD and HVIP.

Item approved.

Motion: Robert / Seconded: Talley

Vote: 5 - 0

**4. Staff Reports- Human Resources**

**i. Consideration of Approving Human Resources Board Policies - First Reading**

Board Policy 4140 approved and waived additional readings.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 - 0

Board Policy 4240 approved and waived additional readings.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Board Policy 4340 approved and waived additional readings.

Item approved.

Motion: Haddoak / Seconded: Solomon

Vote: 5 - 0

Administrative Regulation 4161.1 approved with option 2 and waived additional readings.

Item approved. Motion: Talley / Seconded: Robert

Vote: 5 - 0

Administrative Regulation 4261.1 approved with amendments and option 2 and waived additional readings.

Item approved. Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

Administrative Regulation 4361.1 approved with option 2 and waived additional readings.

Item approved. Motion: Talley / Seconded: Robert

Vote: 5 - 0

**ii. Consideration of Approving New Certificated Job Description - Dual Immersion Language Teacher on Special Assignment (DLI TOSA)**

The Teacher on Special Assignment (TOSA) position will assist both the English and Spanish teachers and classes by providing Professional Development (PD), modeling lessons, accessing resources, and various support.

Item approved.

Motion: Haddoak / Seconded: Robert

Vote: 5 - 0

**iii. Consideration of Approving Side Letter of Agreement Between Newhall School District and Newhall Teachers Association - Classroom Coverage**

This agreement was negotiated with Newhall Teachers Association and would ensure intervention staff does not substitute so that programs are not interrupted.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

**iv. Consideration of Approving Side Letter of Agreement Between Newhall School District and Newhall Teachers Association - Article XV: Evaluations**

This agreement is for the 2023-2024 school year and outlines the process and timeline for all NSD certificated staff who are on an evaluation cycle throughout the year.

Item approved.

Motion: Haddoak / Seconded: Solomon

Vote: 5 - 0

**5. Staff Reports-Administrative Services**

**i. Continue State of the District Planning Conversation**

Board members agreed to host the annual event on Thursday, November 2, 2023 (new date) from 6:00 - 7:30 PM at Wiley Canyon Elementary School. Cabinet and Board members were assigned discussion topics. Board members also agreed to provide transportation, childcare, and a small dinner.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 - 0

**P. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Safety

**Q. ADJOURN TO CONTINUATION OF CLOSED SESSION**

Board members resumed Closed Session at 8:59 PM to discuss previously stated closed session items.

**R. RETURN TO PUBLIC SESSION**

Board Members returned to Public Session at 10:30 PM.

**S. REPORT OUT OF SECOND CLOSED SESSION**

Board President Smith announced that the Board took no action in second Closed Session.

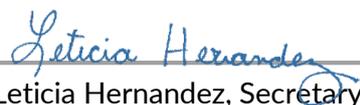
**T. ADJOURNMENT**

Board President Smith adjourned the meeting at 10:31 PM.

The next Regular Board Meeting is scheduled for September 26, 2023. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Isaiah Talley, Governing Board Clerk



Dr. Leticia Hernandez, Secretary